



# Fire Action

## If you discover a fire:

1. Immediately operate the nearest fire alarm call point. Dial 222 to alert Security, if safe to do so.
2. Evacuate the building via the nearest available exit and report to the assembly point.



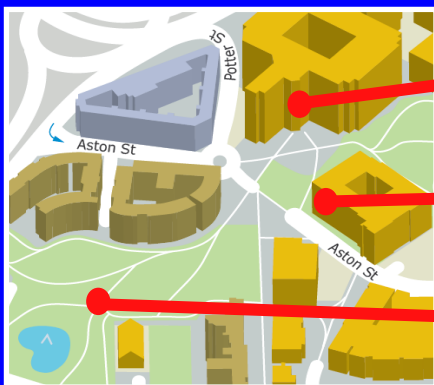
## On hearing the fire alarm:

3. Evacuate the building via the nearest available exit.
4. Report to the assembly point located at:



**Evacuation 7am-11pm:** Lakeside amphitheatre area

**Evacuation 11pm-7am:** Inside the main reception of the Main Building



11pm - 7am Night Assembly Point

Conference Aston Hotel and Aston Business School Building - You are here



7am - 11pm Day Assembly Point



Do not use the lifts



Do not stop to collect personal belongings



Do not re-enter the building until authorised to do so



Do not fight fire unless trained to do so



It is the responsibility of the occupant, upon hearing the fire alarm, to evacuate the building and attend the assembly point.